

Rocky Mountain Tribal Leaders Council

Employment Application

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant Information | | | | | | | | | | | | | | | | | | | |
| Last Name | |  | | | | | First |  | | | | | | M.I. | | Date | |  | |
| Street Address | | |  | | | | | | | | | | | Apartment/Unit # | | | |  | |
| City |  | | | | | | State |  | | | | | | ZIP |  | | | | |
| Phone |  | | | | | | E-mail Address | | |  | | | | | | | | | |
| Date Available | | |  | | | | | Desired Salary | | | | | | | | | | | |
| Position Applied for | | | |  | | | | | | | | | | | | | | | |
| Are you a citizen of the United States? | | | | | YES | NO | | If no, are you authorized to work in the U.S.? | | | | | | | | | YES | | NO |
| Have you ever worked for this company? | | | | | YES | NO | | If so, when? | | |  | | | | | | | | |
| Have you ever been convicted of a felony? | | | | | YES | NO | | If yes, explain | | |  | | | | | | | | |
| Are you willing to travel? | | | | | YES | NO | | If no, explain | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Education | | | | | | | | | | | | | | | | | | | |
| *Please indicate your highest level of educational attainment.*    GED  High School  Associate’s Degree  Bachelor’s Degree  Master’s Degree  Ph.D. | | | | | | | | | | | | | | | | | | | |
| References | | | | | | | | | | | | | | | | | | | |
| Please list three professional references. | | | | | | | | | | | | | | | | | | | |
| Full Name | |  | | | | | | | Relationship | | | |  | | | | | | |
| Company | |  | | | | | | | Phone | | |  | | | | | | | |
| Address | |  | | | | | | | | | | | | | | | | | |
| Full Name | |  | | | | | | | Relationship | | | |  | | | | | | |
| Company | |  | | | | | | | Phone | | |  | | | | | | | |
| Address | |  | | | | | | | | | | | | | | | | | |
| Full Name | |  | | | | | | | Relationship | | | |  | | | | | | |
| Company | |  | | | | | | | Phone | | |  | | | | | | | |
| Address | |  | | | | | | | | | | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Previous Employment | | | | | | | | | | | | | | | | | | | |
| Company | | |  | | | | | | | | | Phone |  | | | | | | |
| Address | |  | | | | | | | | | | Supervisor | |  | | | | | |
| Job Title | |  | | | | | | | | Starting Salary | | $ | | | Ending Salary | | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | | |
| From |  | | | | To | |  | | Reason for Leaving | |  | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | YES | NO |  | | | | | | |
| Company | | |  | | | | | | | | | Phone |  | | | | | | |
| Address | |  | | | | | | | | | | Supervisor | |  | | | | | |
| Job Title | |  | | | | | | | | Starting Salary | | $ | | | Ending Salary | | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | | |
| From |  | | | | To | |  | | Reason for Leaving | |  | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | YES | NO |  | | | | | | |
| Company | |  | | | | | | | | | | Phone |  | | | | | | |
| Address | |  | | | | | | | | | | Supervisor | |  | | | | | |
| Job Title | |  | | | | | | | | Starting Salary | | $ | | | Ending Salary | | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | | |
| From |  | | | | To | |  | | Reason for Leaving | |  | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | YES | NO |  | | | | | | |
| Additional Certifications or skills | | | | | | | | | | | | | | | | | | | |
| *Please list any other certifications or skills you would like to describe.* | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Military Service | | | | | | | | | | | | | | | | | | | |
| Branch | |  | | | | | | | | | | | | From | |  | To |  | |
| Rank at Discharge | | | | | |  | | | | | | | | Type of Discharge | | | | |  |
| If other than honorable, explain | | | | | | | |  | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Disclaimer and Signature | | | | | | | | | | | | | | | | | | | |
| I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I understand that, with my authorization, an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, and/or criminal history, subject to applicable federal, state and/or local laws. I understand that receipt of this application by Rocky Mountain Tribal Leaders Council does not imply employment and that this application and/or any other Rocky Mountain Tribal Leaders Council documents are not contracts of employment. | | | | | | | | | | | | | | | | | | | |
| Signature | | | |  | | | | | | | | | | | | Date |  | | |

Various federal, state and local laws prohibit discrimination based on race, color, sex, religion, national origin, ancestry, age, disability, or marital status. Rocky Mountain Tribal Leaders Council is an equal opportunity employer and your response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position you are seeking.